

Classes must be paid by boss or employer  
 39 Great Neck Rd, Great Neck, NY 11021  
 516.773.9847  
 www.computerteach.net

**Adult Classes 2015**

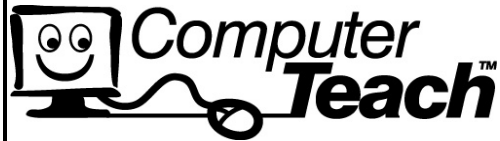
**Beginner and Recreational Classes**

| Class                        | Day     | Time     | 1 student | 2 or more Students | Dates  |                    |
|------------------------------|---------|----------|-----------|--------------------|--|--------------------|
| Computer Freshman            | Mon/Tue | 1-2:30pm | \$255     | \$185              | 2/16 & 2/17, 3/2 & 3/3, 3/16 & 3/17, 3/30 & 3/31, 4/13 & 4/14, 4/27 & 4/28, 5/11 & 5/12, 5/25 & 5/26, 6/8 & 6/9, 6/22 & 6/23, 7/6 & 7/7, 7/20 & 7/21, 8/3 & 8/4, 8/17 & 8/18, 8/31 & 9/1, 9/14 & 9/15, 9/28 & 9/29 | Two 1.5 hr Classes |
| Digital Camera Basics        |         | 3-4:30pm | \$255     | \$185              |  | Two 1.5 hr Classes |
| Internet Email Basics        | Wed/Thu | 1-2:30pm | \$255     | \$185              | 2/18 & 2/19, 3/4 & 3/5, 3/18 & 3/19, 4/1 & 4/2, 4/15 & 4/16, 4/29 & 4/30, 5/13 & 5/14, 5/27 & 5/28, 6/10 & 6/11, 6/24 & 6/25, 7/8 & 7/9, 7/22 & 7/23, 8/5 & 8/6, 8/19 & 8/20, 9/2 & 9/3, 9/16 & 9/17, 9/30 & 10/1  | Two 1.5 hr Classes |
| Excel for Home/Business      | Wed/Thu | 1-2:30pm | \$255     | \$185              | 2/18 & 2/19, 3/4 & 3/5, 3/18 & 3/19, 4/1 & 4/2, 4/15 & 4/16, 4/29 & 4/30, 5/13 & 5/14, 5/27 & 5/28, 6/10 & 6/11, 6/24 & 6/25, 7/8 & 7/9, 7/22 & 7/23, 8/5 & 8/6, 8/19 & 8/20, 9/2 & 9/3, 9/16 & 9/17, 9/30 & 10/1  | Two 1.5 hr Classes |
| File Organization and Saving |         | 3-4:30pm | \$255     | \$185              |  | Two 1.5 hr Classes |
| Windows 8 Basics             | Fri     | 2-4pm    | \$170     | \$135              | 2/27, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5, 6/19, 7/3, 7/17, 7/31, 8/14, 8/28, 9/11, 9/25, 10/9, 10/23, 11/6   | One 2-hr Class     |

**Microsoft Office 2010 Morning Classes**

|                                   |         |           |       |       |  |                    |
|-----------------------------------|---------|-----------|-------|-------|--|--------------------|
| Microsoft Word Basics 2010        | Mon/Tue | 9am-11:30 | \$425 | \$295 | 2/23 & 2/24, 3/9 & 3/20, 3/23 & 3/24, 4/6 & 4/7, 4/20 & 4/21, 5/4 & 5/5, 5/18 & 5/19, 6/1 & 6/1, 6/15 & 6/16, 6/29 & 6/30, 7/13 & 7/14, 7/27 & 7/28, 8/10 & 8/10, 8/24 & 8/25, 9/7 & 9/8, 9/21 & 9/22,             | Two 2.5 hr Classes |
| Microsoft Word Intermediate 2010  | Wed     | 9am-12    | \$255 | \$185 | 2/18, 3/4, 3/18, 4/1, 4/15, 4/29, 5/13, 5/27, 6/10, 6/24, 7/8, 7/22, 8/5, 8/19, 9/2, 9/16, 9/30, 10/14, 10/28  | One 3-hr Class     |
| Microsoft Word Advanced 2010      | Fri     | 1-4pm     | \$255 | \$185 | 2/27, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5, 6/19, 7/3, 7/17, 7/31, 8/14, 8/28, 9/11, 9/25, 10/9, 10/23, 11/6   | One 3-hr Class     |
| Microsoft Excel Basics 2010       | Mon/Tue | 9am-11:30 | \$425 | \$295 | 2/16 & 2/17, 3/2 & 3/3, 3/16 & 3/17, 3/30 & 3/31, 4/13 & 4/14, 4/27 & 4/28, 5/11 & 5/12, 5/25 & 5/26, 6/8 & 6/9, 6/22 & 6/23, 7/6 & 7/7, 7/20 & 7/21, 8/3 & 8/4, 8/17 & 8/18, 8/31 & 9/1, 9/14 & 9/15, 9/28 & 9/29 | Two 2.5 hr Classes |
| Microsoft Excel Intermediate 2010 | Wed     | 9am-12    | \$255 | \$185 | 2/18, 3/4, 3/18, 4/1, 4/15, 4/29, 5/13, 5/27, 6/10, 6/24, 7/8, 7/22, 8/5, 8/19, 9/2, 9/16, 9/30, 10/14, 10/28  | One 3-hr Class     |
| Microsoft Excel Advanced 2010     | Thu     | 9am-12    | \$255 | \$185 | 2/19, 3/5, 3/19, 4/2, 4/16, 4/30, 5/14, 5/28, 6/11, 6/25, 7/9, 7/23, 8/6, 8/20, 9/3, 3/17, 10/1, 10/15, 10/29  | One 3-hr Class     |
| Microsoft Excel Formulas 2010     | Fri     | 9am-12    | \$255 | \$185 | 2/20, 3/6, 3/20, 4/3, 4/17, 5/1, 5/15, 5/29, 6/12, 6/26, 7/10, 7/24, 8/7, 8/21, 9/4, 9/18, 10/2, 10/16, 10/30  | One 3-hr Class     |
| Microsoft PowerPoint Basics 2010  | Thu     | 9am-12    | \$255 | \$185 | 2/19, 3/5, 3/19, 4/2, 4/16, 4/30, 5/14, 5/28, 6/11, 6/25, 7/9, 7/23, 8/6, 8/20, 9/3, 3/17, 10/1, 10/15, 10/29  | One 3-hr Class     |
| Microsoft PowerPoint Int 2010     | Thu     | 9am-12    | \$255 | \$185 | 2/26, 3/12, 3/26, 4/9, 4/23, 5/8, 5/22, 6/4, 6/18, 7/2, 7/16, 7/30, 8/13, 8/27, 9/10, 9/24, 10/8, 10/22, 11/5  | One 3-hr Class     |
| Microsoft PowerPoint Adv 2010     | Fri     | 9am-12    | \$255 | \$185 | 2/20, 3/6, 3/20, 4/3, 4/17, 5/1, 5/15, 5/29, 6/12, 6/26, 7/10, 7/24, 8/7, 8/21, 9/4, 9/18, 10/2, 10/16, 10/30  | One 3-hr Class     |
| Microsoft Outlook Basics 2010     | Fri     | 9am-12    | \$255 | \$185 | 2/27, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/5, 6/19, 7/3, 7/17, 7/31, 8/14, 8/28, 9/11, 9/25, 10/9, 10/23, 11/6   | One 3-hr Class     |

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**Accounting/Finance & Database**

| Class                   | Day | Time     | 1 student | 2 or more Students | Dates  |                    |
|-------------------------|-----|----------|-----------|--------------------|--|--------------------|
| Quickbooks Basic        | Wed | 2-5pm    | \$285     | \$210              | 2/25, 3/11, 3/25, 4/8, 4/22, 5/6, 5/20, 6/3, 6/17, 7/1, 7/15, 7/29, 8/12, 8/26, 9/9, 9/23, 10/7, 10/21, 11/4                                   | One 3-hr Class     |
| Quickbooks Intermediate | Wed | 2-5pm    | \$285     | \$210              | 2/18, 3/4, 3/18, 4/1, 4/15, 4/29, 5/13, 5/27, 6/10, 6/24, 7/8, 7/22, 8/5, 8/19, 9/2, 9/16, 9/30, 10/14, 10/28                                  | One 3-hr Class     |
| Excel for Finance 1     | Sat | 3-5:30pm | \$450     | \$350              | 2/21 & 2/28, 3/21 & 3/28, 4/15 & 4/25, 5/16 & 5/23, 6/13 & 6/20, 7/11 & 7/18, 8/8 & 8/15, 9/5 & 9/12, 10/3 & 10/10, 10/31 & 11/7, 11/28 & 12/5 | Two 2.5 hr Classes |
| Excel for Finance 2     | Sat | 3-5:30pm | \$450     | \$350              | 3/7 & 3/14, 4/4 & 4/11, 5/2 & 5/9, 5/30 & 6/6, 6/27 & 7/4, 7/25 & 8/1, 8/22 & 8/29, 9/19 & 9/26, 10/17 & 10/24, 11/14 & 11/21, 12/12 & 12/19   | Two 2.5 hr Classes |

**Adobe Creative Suite Classes**

|                     |     |       |       |       |   |                  |
|---------------------|-----|-------|-------|-------|---|------------------|
| Adobe Illustrator 1 | Tue | 1-4pm | \$595 | \$480 | 2/17 & 2/24, 3/17 & 3/24, 4/14 & 4/21, 5/12 & 5/19, 6/9 & 6/16, 7/14 & 7/21, 8/11 & 8/18, 9/8 & 9/15  | Two 3-Hr Classes |
| Adobe Photoshop 1   | Thu | 1-4pm | \$595 | \$480 | 2/26 & 3/5, 3/26 & 4/2, 4/23 & 4/30, 5/21 & 5/28, 6/18 & 6/25, 7/16 & 7/23, 8/13 & 8/20, 9/10 & 9/17  | Two 3-Hr Classes |
| Adobe Photoshop 2   | Thu | 1-4pm | \$595 | \$480 | 2/19, 3/12 & 3/19, 4/9 & 4/16, 5/7 & 5/14, 6/4 & 6/11, 7/2 & 7/9, 7/30 & 8/6, 8/27 & 9/3, 9/24 & 10/1 | Two 3-Hr Classes |

**Microsoft Office 2010 Evening Classes**

|                                  |         |             |       |       |  |                    |
|----------------------------------|---------|-------------|-------|-------|--|--------------------|
| Microsoft Word Basics 2010       | Mon/Tue | 6-8:30pm    | \$425 | \$295 | 2/16 & 2/17, 3/2 & 3/3, 3/16 & 3/17, 3/30 & 3/31, 4/13 & 4/14, 4/27 & 4/28, 5/11 & 5/12, 5/25 & 5/26, 6/8 & 6/9, 6/22 & 6/23, 7/6 & 7/7, 7/20 & 7/21, 8/3 & 8/4, 8/17 & 8/18, 8/31 & 9/1, 9/14 & 9/15, 9/28 & 9/29 | Two 2.5 hr Classes |
| Microsoft Word Intermediate      | Wed     | 6-9pm       | \$255 | \$185 | 2/18, 3/4, 3/18, 4/1, 4/15, 4/29, 5/13, 5/27, 6/10, 6/24, 7/8, 7/22, 8/5, 8/19, 9/2, 9/16, 9/30, 10/14, 10/28  | One 3-hr Class     |
| Microsoft Excel Basics 2010      | Mon/Tue | 6-8:30pm    | \$425 | \$295 | 2/23 & 2/24, 3/9 & 3/20, 3/23 & 3/24, 4/6 & 4/7, 4/20 & 4/21, 5/4 & 5/5, 5/18 & 5/19, 6/1 & 6/1, 6/15 & 6/16, 6/29 & 6/30, 7/13 & 7/14, 7/27 & 7/28, 8/10 & 8/10, 8/24 & 8/25, 9/7 & 9/8, 9/21 & 9/22              | Two 2.5 hr Classes |
| Microsoft Excel Intermediate     | Wed     | 5:30-8:30pm | \$255 | \$185 | 2/25, 3/11, 3/25, 4/8, 4/22, 5/6, 5/20, 6/3, 6/17, 7/1, 7/15, 7/29, 8/12, 8/26, 9/9, 9/23, 10/7, 10/21, 11/4   | One 3-hr Class     |
| Microsoft Excel Advanced 2010    | Thu     | 5:30-8:30pm | \$255 | \$185 | 2/26, 3/12, 3/26, 4/9, 4/23, 5/8, 5/22, 6/4, 6/18, 7/2, 7/16, 7/30, 8/13, 8/27, 9/10, 9/24, 10/8, 10/22, 11/5  | One 3-hr Class     |
| Microsoft PowerPoint Basics 2010 | Thu     | 5:30-8:30pm | \$255 | \$185 | 2/26, 3/12, 3/26, 4/9, 4/23, 5/8, 5/22, 6/4, 6/18, 7/2, 7/16, 7/30, 8/13, 8/27, 9/10, 9/24, 10/8, 10/22, 11/5  | One 3-hr Class     |
| Microsoft PowerPoint Int 2010    | Thu     | 5:30-8:30pm | \$255 | \$185 | 2/19, 3/5, 3/19, 4/2, 4/16, 4/30, 5/14, 5/28, 6/11, 6/25, 7/9, 7/23, 8/6, 8/20, 9/3, 3/17, 10/1, 10/15, 10/29  | One 3-hr Class     |

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